

I am enrolling my child, \_\_\_\_\_  
First Middle Last

Address Phone Email

\_\_\_\_\_ in the Paso Robles Co-operative Preschool, Inc.

Birthdate

I am aware that this is a Cooperative Preschool and that all parents have a responsibility in the educational quality and operation of this school. I am aware of the following requirements and procedures, which will be binding on me as a parent or legal guardian:

- 1) Required health forms must be completed and turned in before my child may attend school.
- 2) I (parent/guardian) am required to attend all scheduled mandatory parent meetings.
- 3) I agree to be responsible for the daily operation of our preschool. This means serving as either a Board Member or holding a Support Job. My responsibility is \_\_\_\_\_ (to be filled in by Director regarding your choices).
- 4) I understand that upon enrollment I agree to read and uphold all rules and regulations set forth in the Parent Handbook, By-Laws, and in this contract. Current Parent Handbook & By-Laws available on PRCP website & by request.
- 5) I agree to notify the Executive Director, IN WRITING, **at least two weeks** in advance, if it is necessary to withdraw my child from the preschool. If a two-week notice of termination is not received; two weeks of tuition will be due and payable upon leaving school.
- 6) The Paso Robles Co-op Preschool & its contents are cleaned & disinfected daily. I will not hold PRCP or its representatives responsible for the contact &/ or spread of any contagious disease or infection. I will notify the PRCP Director immediately if any family member is exposed to, or tests positive for, any contagious disease or infection.
- 7) I understand the following concerning tuition, fees, and fines:
  - a) A non-refundable fee of \$50 is paid with this registration & is only refunded if application/ contract/ registration is not accepted.
  - b) Tuition is due to the office on the 1<sup>st</sup> of each month, September thru May, and is delinquent after the 10<sup>th</sup> of the month. A \$30 late fee is assessed after the 10<sup>th</sup> of the month unless payment arrangements have been made with the Executive Director.
  - c) There is a \$50 fee for returned checks.
  - d) Level 1 and 1.5 parents who are not able to show up for their working day **must find a replacement**. The Director &/ or Teacher will not be able to find a replacement for you. If you are unable to find a replacement, a \$50 fine will be added to your next tuition statement.
  - e) To offset high tuition costs each family is required to **fully** participate in mandatory fundraisers each year. There is a \$400 fine for non-participation per fundraiser, however; families who choose to opt out of all fundraising may "buy-out" @ \$750, prior to the first mandatory fundraiser. This rate will be prorated for families who join the school later in the school year. A \$30 late fee will be assessed to Fundraiser monies not paid in full by due dates unless payment arrangements are made with the Executive Director.
  - f) Support Jobs & mandatory Clean-Up Days are an important part of keeping our school healthy, in good condition, & looking its best. A \$50 fine will be assessed for non-completion of Parent Support Jobs by the 15<sup>th</sup> of each month. Non-participation in Clean-Up Days will result in a \$100 fine each. Please discuss with Director if special arrangements &/ or times need to be scheduled.
  - g) Missing mandatory Parent Meetings (2) will result in a fine of \$50 each.
  - h) A 10% per month discount is given when two or more children attending the school from the same family in the same year.
  - i) A 5% discount is given on overall tuition when paid in full for the year by your **2<sup>nd</sup> tuition payment due date**.
  - j) Any school closures for 1 week or less due to natural/ unforeseen circumstances will not be reimbursed.
  - k) Please see Parent Handbook & By-Laws for more information.

Tuition schedule is as follows:

Level 1: Monthly Tuition: MW 2 days \$227 - TTH 2days \$244 - TWTh 3 days \$364- (Sept. – May)

Level 1.5 Monthly Tuition: MW 2 days \$265 - TTH 2 days \$284 - TWTh 3 days \$424- (Sept. – May)

Above work in the classroom according to the monthly schedule from 8:20 until 12:10. **Due to variables in lengths of months, class size and the ratio between Level 1/ 1.5 to Level 2 parents, Level 1 and Level 1.5 working parents must expect to work a range of 1-4 days per month.**

Level 2: Monthly Tuition: MW 2 days \$302- TTH 2 days \$324- TWTh 3 days \$484- (Sept. – May)

Failure to comply with the above requirements will result in family dismissal.

I have read and understand the above stated requirements for the Paso Robles Co-op Preschool, Inc. and agree to them.

Parent/Guardian Signature/s \_\_\_\_\_

Print all Parent/ Guardian Names \_\_\_\_\_

<p><b>Class:</b> PRE-K</p> <p><b>Select Desired Class Days:</b></p> <p><input type="checkbox"/> T/W/Th</p> <p><b>Preferred Participation Level:</b></p> <p><input type="checkbox"/> Level 1 (working)</p> <p><input type="checkbox"/> Level 1.5 (work ½ time)</p> <p><input type="checkbox"/> Level 2 (non-working)</p> <p><b>Fundraising Participation:</b></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No (additional fee incurred)</p>	<p>2-4s</p> <p><input type="checkbox"/> M/W <b>Add: T or Th</b> <input type="checkbox"/> 2-4s <b>Add: M or W</b></p> <p><input type="checkbox"/> Level 1 (working)</p> <p><input type="checkbox"/> Level 1.5 (work ½ time)</p> <p><input type="checkbox"/> Level 2 (non-working)</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No (additional fee incurred)</p>
--	--